

COMPLAINT ABOUT AN EMPLOYMENT AGENCY OR BUSINESS

If you wish to make a complaint against an employment agency or business, please complete as much of this form as you can. You may submit it electronically or alternatively print it out and post to the address at the end of this form. Upon receipt of your complaint the Department will respond in writing within 15 working days.

Data Protection: We will put some of the information you give us on this form onto a computer. This helps us to monitor progress and produce statistics.

YOUR DETAILS

AGENCY DETAILS

Name:

Name of contact person:

House Name/No:

Agency Name:

Street:

Street:

Town/City:

Town/City:

Postcode:

Postcode:

Telephone No:

Telephone No:

Email:

Email:

Date registered with agency/business:

Details of complaint (please continue on separate page if necessary):

To submit your form electronically, click on the submit button below.

Alternatively, you can print out the form and post it to:

Department for Employment and Learning

Employment Rights Branch 2

Adelaide House

39-49 Adelaide Street

Belfast

BT2 8FD