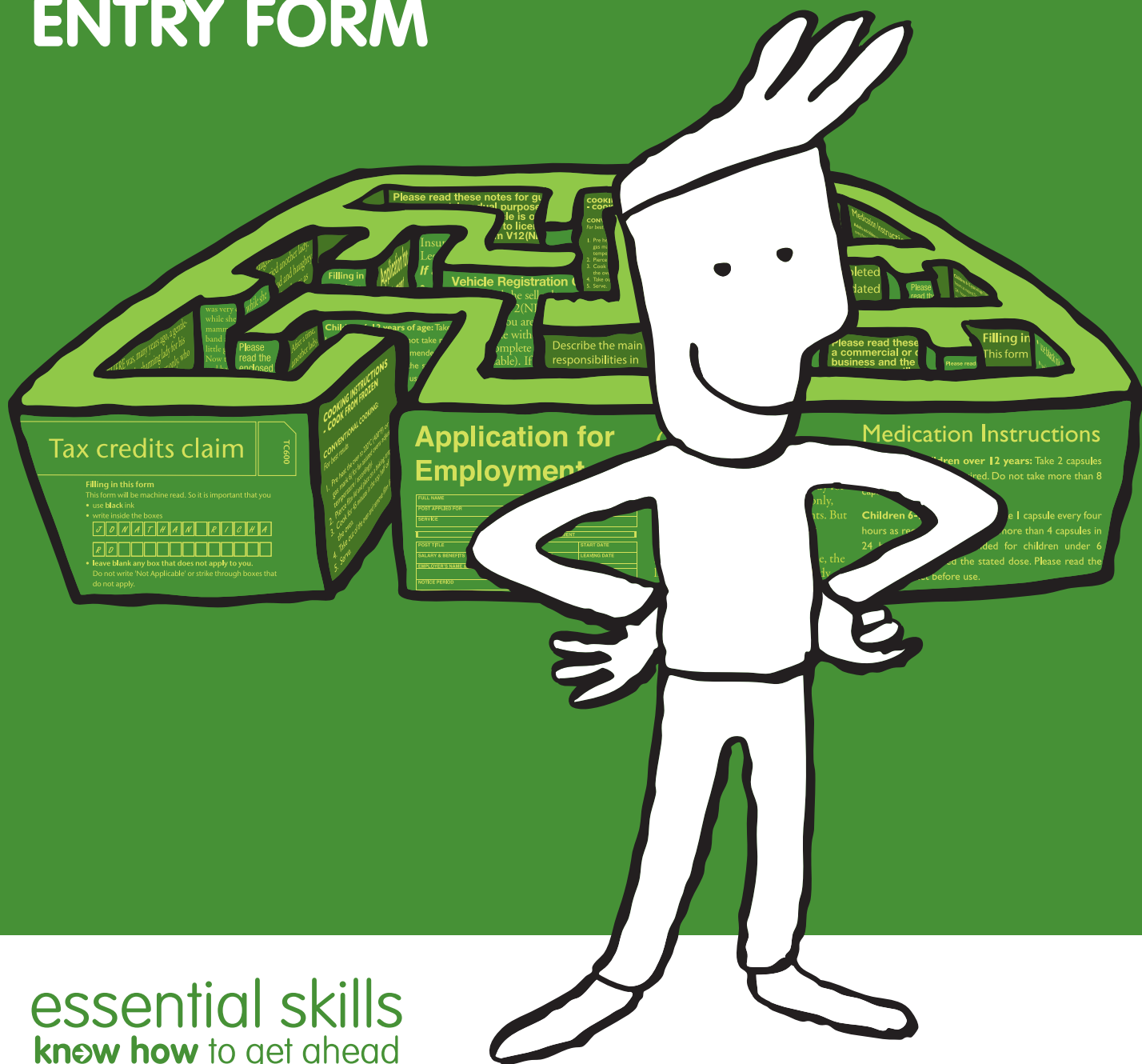




ESSENTIAL SKILLS AWARDS 2012 ENTRY FORM



ESSENTIAL SKILLS AWARD 2012

ENTRY FORM

Purpose of the Awards

To celebrate the achievements and successes of students who have excelled in Essential Skills training – literacy, numeracy and ICT.

Award Categories

Co Antrim Essential Skills Award winner 2012
Co Armagh Essential Skills Award winner 2012
Co Down Essential Skills Award winner 2012
Co Fermanagh Essential Skills Award winner 2012
Co Londonderry Essential Skills Award winner 2012
Co Tyrone Essential Skills Award winner 2012
ICT Essential Skills Award winner 2012
Essential Skills Trade Union Learner of the Year 2012

From these categories, the judges will select an overall Northern Ireland Essential Skills Learner of the Year 2012.

Eligibility

Learners for the County Awards are eligible to enter based on the county in which they undertook/are undertaking their course of study - literacy, numeracy or ICT.

All ICT learners are eligible for the overall ICT Learner of the Year award - please tick the ICT category if you wish to be considered.

Trade Union Learners, supported through the Northern Ireland Union Learning Fund, can be entered in any category, but must also tick the Trade Union category to be considered for this award.

All learners must be nominated by their Essential Skills tutor.

Awards Process

Closing date for receipt of applications – **Thursday, 9 February 2012**

Judging period – **week commencing 20 February 2012**

Winners notified – **week commencing 5 March 2012**

Essential Skills Awards Ceremony
Wednesday, 28 March 2012
Hillsborough Castle

The awards will be presented by a VIP from the Department for Employment and Learning.



Essential Skills Entry Form

Learners should have commenced or completed their qualification in literacy, numeracy or ICT between 1 January 2011 and 31 December 2011.

Part 1 of the Essential Skills Entry form must be completed by an Essential Skills tutor.
Tutors can nominate as many people as they wish, but a separate form must be completed for each learner.

The tutor must ensure Part 2 of the Essential Skills entry form is completed by the Essential Skills learner.

Please note any application forms which don't have two signatures (one from the tutor and one from the learner) will not be considered for an award.

Entries should preferably be type-written and provided in A4 format.

Please provide as much information as possible in support of the entry.

Additional supporting materials such as photographs or reports are welcome but not compulsory. Please bear in mind that we cannot return any of these materials.

Application forms can be downloaded from the Department's website at www.delni.gov.uk/essentialskillsawards2012 or on request from the address below.

Parts 1 & 2 must be returned via post or email **by noon on Thursday, 9 February 2012** to:

Essential Skills Branch
Department for Employment and Learning
1st Floor
Adelaide House
Belfast
BT2 8FD

Tel: 028 9025 7597

Email: essentialskills@delni.gov.uk



ESSENTIAL SKILLS AWARDS 2012 ENTRY FORM

Part One

To be completed by Essential Skills tutor

Name of Tutor:	Name of Learner:
Organisation Name:	Address:
Address:	
Postcode:	Postcode:
Contact Telephone Number (W):	Contact Telephone Number:
Contact Telephone Number (M):	Email:
Email:	

Please tick award category (or categories):

- | | |
|--|--|
| <input type="checkbox"/> Co Antrim Essential Skills Award winner 2012 | <input type="checkbox"/> Co Londonderry Essential Skills Award winner 2012 |
| <input type="checkbox"/> Co Armagh Essential Skills Award winner 2012 | <input type="checkbox"/> Co Tyrone Essential Skills Award winner 2012 |
| <input type="checkbox"/> Co Down Essential Skills Award winner 2012 | <input type="checkbox"/> Northern Ireland ICT Learner of the Year 2012 |
| <input type="checkbox"/> Co Fermanagh Essential Skills Award winner 2012 | <input type="checkbox"/> Northern Ireland Trade Union Learner of the Year 2012 |

What learning programme(s) has your learner undertaken?

Briefly describe his/her achievements:

How has learning improved his/her life?

Has his/her experience benefited/inspired other people? Please outline below:

ESSENTIAL SKILLS AWARDS 2012 ENTRY FORM

Part Two

To be completed by Learner

Why did you decide to return to learning?

What have you gained from your experience?

What are your future plans?

I agree to the information on this form being used in any publicity arising from the Essential Skills Awards 2012.

Learner's Name:

Learner's Signature:

Date:

Please ensure that Parts 1 & 2 of the Essential Skills entry form are returned by
Thursday, 9 February 2012 to:

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Department of Employment and Learning
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Belfast
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Email: essentialskills@delni.gov.uk