

Department for Employment and Learning
Senior Management Team Meeting
Thursday 25 November 2010
Boardroom, Adelaide House

Present: Andrew Hamilton (Chair)
Catherine Bell
Mary McIvor
Trevor Connolly
June Ingram
Colum Boyle
Beverley Harrison
Nuala Kerr
Fergus Devitt
Lucy Marten
Barry O'Rourke

Apologies: John Baird

In Attendance: Roisin Sloan (Item 1 only)
Donal Collins (Item 1 only)
Victor Dukelow (Item 3 only)
Dave Rogers (Item 3 only)
Stephen McGonagle (Item 3 only)
Raymond Kelly (Minutes)

1. Titanic Quarter Presentation

- 1.1 Mrs. Sloan provided an update on the Titanic Quarter development and her role as the Departmental representative. This began with a DVD showing

the development plan for the area, and was followed by presentation highlighting DEL's responsibilities on the thematic action groups. Mr. Collins from the Equality Commission also provided an overview of his work on Social Clauses.

- 1.2 Social Clauses are being used as a means to ensure Long Term Unemployed and Apprentices are recruited to fill some vacancies in projects receiving public funding. However the exact nature of the Social Clauses varies from project to project, particularly around the definitions of Long Term Unemployed and Apprentices. Mr. Boyle and Mrs. Kerr will engage with Mrs. Sloan to resolve any issues arising, and Mr. Collins has offered the help of the Equality Commission in drafting any new Social Clauses.
- 1.3 Mr. Hamilton thanked Mrs. Sloan and Mr. Collins for providing a substantial update and noted the large volume of work being carried out in the Titanic Quarter on behalf of the Department.

Action: Mrs. Kerr and Mr. Boyle to liase with Mrs. Sloan to resolve any Social Clause issues.

2. Minutes and Summary Action Sheet from SMT Meeting, 28 October 2010.

- 2.1 The minutes of the previous meetings were agreed.
- 2.2 The summary actions of the previous meetings were agreed.

3. Report from the Future Public Service Agreements (PSAs) Working Group

- 3.1 Mr. Dukelow began by providing some background to the report from the Future PSAs Working Group. They have proposed a rationalised set of 10

PSA targets with supporting dashboard indicators which would be presented to the DEL Board on a quarterly basis.

- 3.2 Mrs. Bell recommended moving PSA Indicators 4 and 5 to Dashboard level, and ensuring that other departments take responsibility for their own PSA's which rest within DEL areas of work. Mr. Hamilton suggested combining Indicators 1,2 and 3 into one Indicator, and ensure they feed in to the Barroso European targets. Mr Boyle asked if the group would consider a PSA target around the employability of the Long Term Unemployed.
- 3.3 Mr. Hamilton asked the group to continue with their excellent work and return to SMT in February.

Action: Mr. Dukelow and the Future PSA's Working Group will consider the recommendations from SMT and will feed back in February, and provide SMT with the full range of dashboard indicators.

4. Finance Update

- 4.1 Mr. Hamilton and Mr. Connolly provided SMT with an update on the ministerial bilateral with Minister Wilson, and on the Budget 2010 presentation to the DEL Committee. Directors will consider the information provided and feedback to Mr. Connolly early in December on any issues raised.

5. Any Other Business

- 5.1 Ms. Harrison noted that the Department missed its Sickness Target by 0.3%. Only 4 Department's achieved their targets, and the Department has reduced its Sickness levels by 40% from 2003/04. The 2011/12 target will be 9.7%.